

## II Formative Assessment 2017-18

### Sub : Computer

Date: 05.04.2018

Time:

Std VIII

Mks:40

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Q.1. Fill in the blanks:

(8)

1. \_\_\_\_\_ means arranging the given data either in ascending or descending order.
2. A \_\_\_\_\_ is a database object that helps us to retrieve and view information.
3. Report \_\_\_\_\_ contains the information that generally appears at the top of the first page.
4. A \_\_\_\_\_ is a software program that allows users the World Wide Web.
5. The word blog is derived from the word \_\_\_\_\_.
6. \_\_\_\_\_ tool is a quick way to create a report.
7. If you change a record in a form, the changes will be reflected in the \_\_\_\_\_ also.
8. \_\_\_\_\_ contains the information that generally appears at the top of each page.

Q.2 State **True** or **False** :

(8)

1. A report consists of information that is taken from tables or queries.
2. Hypertext is a document containing words that connect to other documents.
3. A blog is an easy-to-create Web site that allows users to share their thoughts with the world.
4. Blogger was launched in the year 1995.
5. Print view allows to see the print preview of a report.
6. The new form is displayed in the Navigation pane on the left side of the screen.
7. Once a relationship is set, it cannot be deleted.
8. MS Access provides two ways to create Select queries.

Q.3. Multiple choice questions:

(8)

1. In which table data is not added and modified very frequently.  
a. Transaction table      b. Master table      c. Form
2. Which Query is used to update or change existing data in a set of records?  
a. Select      b. Update      c. Cross
3. To view the selected columns of a table \_\_\_\_\_ option is used.  
a. Filter      b. Freeze      c. Sorting
4. The \_\_\_\_\_ is an effective way to organize and summarize data.  
a. Queries      b. Report      c. Forms

5. Which key defines a relationship between two tables?
  1. Primary Key
  - b. Foreign Key
  - c. Secondary key
6. There are \_\_\_\_\_ main views in which a form is displayed.
  - a. One
  - b. Two
  - c. Three
7. To view the selected fields of a column, \_\_\_\_\_ option is used.
  - a. Freeze
  - b. Filter
  - c. Sorting
8. Skype is a \_\_\_\_\_ service.
  - a. VoIP
  - b. VoIP
  - c. ViOP

Q.4 . Answer the following: (any 5) (10)

1. Explain the two panes of a query window.
2. What is the difference between Report header and Page header?
3. What are forms? Briefly explain its use.
4. What is a query?
5. What does the Detail Section contain?
6. What do you know about Hypertext?
7. What is Real Time Communication?

Q.5. Write Short note on:- (any 2) (6)

1. Blog and its uses.
2. Skype and two requirements to use this software.
3. Hypertext.